



PROJECT SUMMARY FORM (PSF) Agricultural Clean Technology Program (ACT) - Adoption Stream

ACT – Adoption Stream provides non-repayable contributions to support the adoption (purchase and installation) of clean technology that shows promise to generate measurable reductions to greenhouse gas (GHG) emissions. The PSF is the first step in the application process to determine if the proposed activities meet the requirements and priorities of the program. Please read the [Applicant Guide](#) before completing the PSF to ensure you have a clear understanding of the eligibility criteria and other requirements.

NOTE: Once you have completed this form, please send it to aaafc.act-a-tpa-a.aac@agr.gc.ca. A program representative will contact you within two to three business days. No supporting documents are requested at this stage.

Applicant Information			
Legal Name of Organization:			
"Operating as" (if used):			
Organization Type: <input type="radio"/> For-profit <input type="radio"/> Not-for-profit <input type="radio"/> Individual/sole proprietorship <input type="radio"/> Indigenous group			
Is the majority (over 50%) of your Organization owned or led by one or more of the following under-represented groups? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Decline to identify			
If yes, specify: <input type="checkbox"/> Women <input type="checkbox"/> Youth (aged 35 and under) <input type="checkbox"/> Indigenous <input type="checkbox"/> Visible Minority <input type="checkbox"/> Person(s) with disabilities <input type="checkbox"/> Other			
Are you a Canadian legal entity capable of entering into a legal binding agreement, i.e. a Contribution Agreement (CA) with AAFC? <input type="radio"/> Yes <input type="radio"/> No			
Organization's website:			
Number of employees in Organization:			
Primary Contact Information			
First Name		Last Name	Title
Phone Number	Ext.	Email Address	
Language of correspondence <input type="radio"/> English <input type="radio"/> French			
Project Information			
Primary Project Location (City and Province / Territory):		Secondary Project Location (City and Province / Territory):	
Project Start Date (YYYY-MM-DD):		Project End Date (YYYY-MM-DD):	
Identify the agricultural sub-sector that best applies to this project (e.g. beef, soya, greenhouses, etc.)			
Project Focus			
Which program priority does your project address? (click all that apply)			
1. Green Energy and Energy Efficiency		<input type="radio"/> Yes	<input type="radio"/> No
• Grain drying		<input type="radio"/> Yes	<input type="radio"/> No
• Fuel switching		<input type="radio"/> Yes	<input type="radio"/> No
• Other		<input type="radio"/> Yes	<input type="radio"/> No
2. Precision Agriculture		<input type="radio"/> Yes	<input type="radio"/> No
3. Bioeconomy		<input type="radio"/> Yes	<input type="radio"/> No

Project Objective

Briefly describe the objective of the project and how it fits the program and its priorities. (maximum 2,000 characters)

Project Description

Briefly outline the proposed activities. (maximum 2,000 characters)

List expected results and outcomes including estimated greenhouse gas emissions reduction potential and how the project will benefit Canada's agriculture and agri-food sector. Include references to any reports, studies and/or findings that support your claims. (maximum 2,000 characters)

Provide a brief description of the commercially available technology to be used for your project, including how long the technology has been in the marketplace. (maximum 2,500 characters)

Will an internal or external (contracted) integration team be working on this project/installing this technology? ☐ Internal ☐ External ☐ Both

Please provide details; who, where, etc.

Have you secured all permits (federal, provincial, territorial or municipal), licenses, regulatory approvals and/or patents required to undertake the project? Please describe.

Financial information

What is the estimated total cost of your project?

How much funding are you seeking from AAFC?

List specific activities that the requested ACT – Adoption Stream funding will be used for:

Have you applied for or received funding via other AAFC or Government programs in the past? ☐ Yes ☐ No

Have you secured the necessary financing for the total project costs – as per the recipient [cost-sharing ratio](#)? ☐ Yes ☐ No

Checklist

Does your organization have financial statements for the last two years? ☐ Yes ☐ No ☐ N/A

Have you secured the following documents?

- | | | | |
|---|---------------------------|--------------------------|---------------------------|
| 1. Work plan listing all activities and detailed description of the work to be undertaken | <input type="radio"/> Yes | <input type="radio"/> No | |
| 2. Budget with forecasted total project costs by activity, cost category, fiscal year, and sources of funding | <input type="radio"/> Yes | <input type="radio"/> No | |
| 3. Certificate of Incorporation or Articles of Incorporation | <input type="radio"/> Yes | <input type="radio"/> No | |
| 4. Copies of all financing agreements related to the project financing plan | <input type="radio"/> Yes | <input type="radio"/> No | |
| 5. Quotes, estimates and/or contracts supporting the costs of the project | <input type="radio"/> Yes | <input type="radio"/> No | |
| 6. Diagram of the applicant's organizational structure | <input type="radio"/> Yes | <input type="radio"/> No | |
| 7. Organizational chart | <input type="radio"/> Yes | <input type="radio"/> No | |
| 8. Project Endorsement Letters and/or Letters of Support (if applicable) | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 9. Environmental Farm Plan (if applicable) | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |

Authorization

AAFC may consult external experts as part of the assessment process. Do you authorize the sharing of relevant project information with third party organizations? ☐ Yes ☐ No

If you answered no to any of the Checklist questions, you may not be ready to file an application. If you have any questions regarding the application process or the documents that are required to support an application under the ACT- Adoption Stream, you may contact us at 1-877-246-4682 or aaac.act-a-tpa-a.aac@agr.gc.ca.